



Position Opening Executive Director

Colorado 9-1-1 Resource Center

The Colorado 9-1-1 Resource Center is seeking an Executive Director. The purpose of the Colorado 9-1-1 Resource Center is to “provide information on current and future 9-1-1 technologies that have the potential to impact the management of 9-1-1 calls to the PSAP.” The Center also coordinates PSAP, 9-1-1 authority, regulatory, and legislative activities throughout the State, in order to assist all entities involved with 9-1-1 in the implementation of emergency communication. The Mission Statement and other information is available at the Center’s web site: <http://www.co9-1-1resourcecenter.org/>.

The Colorado 9-1-1 Resource Center Board of Directors seeks to appoint a full-time Executive Director, who will report to the five-member Board, comprised of communications professionals, who oversee a \$2 million annual budget. The Board seeks a highly skilled individual, who possesses technical skills as well as communication, executive-level leadership, organization, facilitation, strategic planning, and political skills. The ability to work with regulatory agencies, elected officials, PSAP representatives, and members of the telecommunications industry is essential. These are *examples* of the Executive Director’s duties:

- Work with the Colorado 9-1-1 Resource Center Board in administering policies and bylaws.
- Provide information on current and future 911 technologies that are, or have the potential, to impact the management of 911 calls to the PSAP.
- Coordinate PSAP, 9-1-1 authority, regulatory, and legislative activity throughout the state in order to assist all entities involved with 9-1-1 in the implementation of emergency communication.
- Hold regional meetings statewide, and coordinate and administer public information programs.
- Design, administer, and update the Colorado 9-1-1 Resource Center website.
- Coordinate the annual 9-1-1 summit.

Qualifications: A high understanding, and preferably working knowledge, of the technical areas of public safety communications (E-911 systems) and 911-related issues. Emergency Number Professional Certification preferred. Grant writing experience, and knowledge of E9-1-1 funding and delivery issues. Computer proficiency. Superior analytical ability and written and verbal communication skills.

A Bachelor’s degree in related areas such as communications or public safety is preferred; relevant experience, education, and training may be considered and substituted by the Board. Candidates must possess a minimum of 3 years of leadership/management experience, preferably with progressively responsible experience in communications. Salary range is \$85,000 to \$100,000, DOQ, plus a benefit package to be negotiated with the Board of Directors. The Colorado 9-1-1 Resource Center is an Equal Opportunity Employer.

Please submit, by US mail your confidential resume, cover letter, and list of five professional references by Friday, October 17, 2008, to:

Fred Rainguet, Ph.D.
KRW Associates LLC
P.O. Box 267
Palisade, CO 81526
970-464-1079
E-mail: fwrpeak@aol.com